INSTALLATION INSTRUCTIONS

Congratulations on your purchase of a Pet Door insert by Security Boss®.

The following is a step-by-step guide for installing your Security Boss® product.

A SAFETY REMINDER!
Always wear gloves when suitable.

PATIO DOOR INSERT OR SIDE SLIDING WINDOW INSERT

Step 1: Loosen the silver-colored thumbwheels located near the top on the interior side of the Security Boss® pet door insert by turning them counter-clockwise (left). Once loosened, the adjustable top portion of insert should extend fully and be able to spring up and down when moderate force is applied.

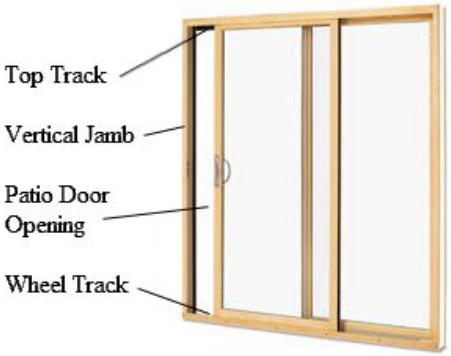
Step 2: Open your sliding door and place the insert top first into the door opening. The adjustable top should engage the Top Track of the patio door. Lift the insert and move the bottom of the insert onto the Wheel Track in the bottom of the Patio Door Opening. Slide the white rubber bulb seal on the sides down until it touches the wheel track, any extra can be tucked into the top channel of the adjustable section.



Place top first into the Top Track of the opening



Lift and set bottom onto the Wheel Track



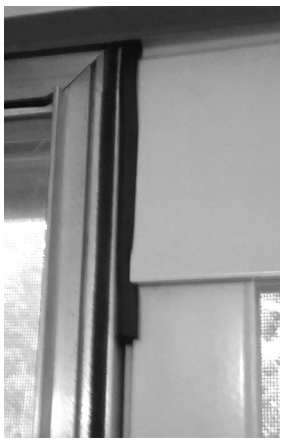
Step 3: Slide the insert over so that it is snug with the Vertical Jamb of the Patio Door Opening. Check that the adjusters have extended so that the top portion of the pet door insert is fully inserted into the Top Track. Tighten the thumbwheels to secure the insert in position.



Step 4: Verify the correct installation by attempting to lift the insert from the patio door opening. If significant movement is noticed, loosen the thumbwheels and fully extend the adjustable top. Then re-tighten the thumbwheels. Gently close the patio door onto the edge of the insert.

Step 5: (optional) A small piece of foam seal has been supplied. It can be used to prevent any drafts which may occur when the adjustable section extends beyond where the bulb seal connects to the side of the insert. The foam seal can be trimmed to the desired length. Remove the covering from the adhesive backing and apply the seal to the door or window frame where it comes in contact with the edge of the adjustable section of the insert.





Height Extensions

Some patio inserts require top extensions to achieve the desired height. The extensions have a "clip-together" design that will snap into the top of the insert and remain fixed in position. Push the smaller end of the extension into the top edge of the adjustable section until you hear a click sound.

DRAFT SEALER



Once you have your Security Boss® patio door insert or window insert installed, there may be an air gap between the slider and fixed panel of glass. Some doors and windows may have a larger gap than others. The 1-inch Open Cell Backer Rod is intended to be installed in the gap between slider and the fixed panel.

Step 1: Unroll the rod and cut a length slightly longer than the height of the gap using scissors or a utility knife—this ensures a tight fit.

Step 2: Gently press the rod into the gap using your fingers or a blunt tool.

Step 3: Maintain a consistent depth throughout the gap to allow for a uniform sealant layer and proper joint geometry.

SASH WINDOW INSERT

Step 1: Loosen the silver-colored thumbwheels located on the interior side of the Security Boss® pet door insert by turning them counter-clockwise (left). Once loosened, the adjustable portion of insert should extend fully and be able to spring in and out when moderate force is applied. Be sure the white rubber bulb seal on the top and bottom of the insert is positioned over the entire surface; any extra can be tucked into the side channel of the adjustable section.

Step 2: Compress the adjustable portion of the insert completely and tighten the thumbwheels. Open your sash window. Remove exterior window screen.

Step 3: Position the insert into the window opening between the open sash and window sill. Place the pet door end (opposite the adjustable section) into the side jamb channel. Use the same channel that the open window travels in.

Step 4: Loosen the thumbwheels. Once loosened, the adjustable portion of insert should extend into the opposing side jamb channel. Tighten the thumbwheels to secure the adjustable section.

Step 5: Verify the correct installation by attempting to slide the insert side-to-side within the window opening. If significant movement is noticed, loosen the thumbwheels, fully extend the adjustable section and then re-tighten the thumbwheels. Gently lower the sash window onto the top edge of the insert.

Follow the instructions in the previous section for attaching the Draft Sealer.

If the bottom thumbwheel comes in contact with the window sill on install, you can remove the thumbwheel: (Follow steps:1,2,3, and 7 in the maintenance section for thumbwheel removal. Do not remove the adjustment rod spring assembly, this will be needed to reinstall the adjustable section.)

Step 6: (optional) A small piece of foam seal has been supplied. It can be used to prevent any drafts which may occur when the adjustable section of the insert extends beyond where the bulb seal connects to the top edge of the insert. The foam seal can be trimmed to the desired length. Remove the covering from the adhesive backing and apply to the window frame where it comes in contact with the adjustable section of the insert.

MAINTENANCE:

To maintain the finish of the Security Boss® patio door or window insert, occasionally apply a thin coat of good quality paste wax to the painted surface of the door.

The bulb weather seal can be replaced by sliding it out from either end of an uninstalled insert.

The Spring-loaded plungers and adjustment knobs of the Security Boss® patio door or window insert can be replaced. Follow these steps for removal and installation. Occasional lubrication of the adjustable section of the insert with light grease is advised.

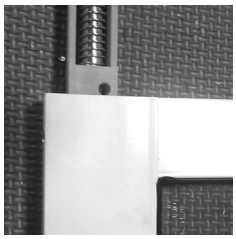
Spring loaded plungers and adjustment knob removal

Step 1: Remove the two Philips head screws located inside the channel of the adjustable section. These screws hold the adjustable end piece onto the insert. Remove the end piece.

Step 2: Push the spring-loaded rod into the plastic carrier approx 1/4" below the surface with a screw driver and hold the rod in position.

Step 3: Pull the thumbwheel while turning it counter-clockwise, or left. The thumbwheel may have a very tight fit, we recommended wearing gloves.

Step 4: Once the thumbwheel has been completely removed, pull the plastic carrier containing the rod and spring from the insert and replace with the new spring assembly. Pay close attention to the placement of the thumbwheel hole in the carrier, the hole should be nearer the center of the insert.



Step 5: Push the spring-loaded rod into the plastic carrier approx 1/4" below the surface with a screw driver and hold the rod in position.

Step 6: Reinsert the thumbwheel by pressing it firmly through the hole and into the carrier.

Step 7: Reassemble the adjustable section by reinstalling the screws. Test the function of the springs and thumbwheel.

DISCLAIMER:

Be sure that you have ordered the correct size door for your pet. For long term use it is best to size the pet door so that there is ample room for your pet to navigate the opening. The top of the pet opening should be about 2 inches taller than your pet's shoulders so that they do not pinch the flaps. This will cause them to wear prematurely. The RISE should be a height that is easy for your pet to step over.

Child Safety:
Security Boss Manufacturing, LLC, recommends that households with small children need to exercise proper judgment with leaving their children unattended in any area with a pet door. Pet Doors come with locking panels and locking devices, using these devices minimizes any risk, but does not replace proper parental supervision.

Installation:
We recommend that any consumer that installs their own pet door be familiar with the construction procedures and tools of installing a pet door.

Suggestions for Locking:
We highly recommend that you use a brace bar or wood dowel to lie on the floor behind your sliding door once the patio insert is in place. This method of locking is more secure than relying on a pin lock mechanism or having your slider lock to the patio insert itself. You may also purchase an accessory patio door lock if you want to permanently attach it to your sliding doors.